



The ABC's of Mrs. Baker's Kindergarten Class



2019-2020



ABSENT - If your child will be absent, please call the office at 359-4340 to let us know. If you email, please include BOTH the office and myself. We want to be sure your child is okay and safe.

ADVENTURE CLUB - For before/after school care, call 359-4064.

ART - For questions regarding art, contact Mrs. Sara Kharatyan (kharatyans@parkhill.k12.mo.us).



BEE Books - Bring Everything Everyday! BEE Books help keep us organized and build individual responsibility for your child! Please check them each night and return them to school each day. If you send something in there, remind your child to give it to me - encourage that individual responsibility and accountability!

BIRTHDAYS - We love to celebrate birthdays! We will recognize each child's birthday during our regular snack time, and summer birthdays in May. Feel free to send in treats for us to have during this time. All treats must be store-bought (no homemade treats), easy to serve, and contain no peanut butter or nuts. Birthday celebrations last about 10 minutes. Please only send birthday party invitations to school if EVERYONE in the class is invited.

BOOK ORDERS - I will send Scholastic book orders home each month. You may order online or on the form. Please make checks to Scholastic. NO CASH PLEASE.

BREAKFAST - Breakfast is served every morning starting at 8:20.

BUDDY ROOM - A buddy room is another classroom in the building in which students may be asked to go to re-focus so they may continue to learn.



CHANGE OF CLOTHES - We sometimes have spills or accidents. It is a good idea to keep a full change of seasonally appropriate clothing in a Ziploc bag in your child's backpack.

COMMUNICATION - This is very important! Feel free to contact me whenever you have a question or concern. A private message on our class Seesaw page or email is the easiest and quickest way to contact me. Email: bakera@parkhill.k12.mo.us. Phone: 359-6287. You may also put a note in the FISH folder.

CONFERENCES - We will have Parent-Teacher Conferences in October. I will send a sign-up as they get closer. Please make it a priority to come so we can work together to make your child's year amazing!



DISCIPLINE - We work hard as a class to make the classroom a positive and safe learning environment for everyone. Our classroom ground rules are: Be respectful. Be responsible. Be safe. If problems arise, I will first remind students to make positive choices so that everyone can continue to learn. If problems continue, students may be asked to go to the safe seat, buddy room, or recovery room. These are all SAFE places that the student may use to help them re-focus, return to the classroom, and be productive classroom citizens.



EARLY RELEASE DAYS - School will dismiss at 1:30 one Thursday each month from October-May. I will have your child follow their daily dismissal procedure UNLESS you inform me differently. Mark your calendar for these dates!



FIELD TRIP - Stay tuned for more information on our field trip. Any parents wanting to be considered as a chaperone MUST fill out the volunteer screening form (found on the Graden website).



GOALS - We have many individual and class goals that we will be working on throughout the year. We will track our progress in our leadership notebooks and on a class data board. We especially love to celebrate our successes!



HABITS - We live the 8 Habits at Graden! For more information on the 8 Habits, go to <http://www.theleaderinme.org/>. Your child will become well-versed on the Habits and will learn to use them as a part of their daily interactions with others. You may even have them teaching you about how to use them at home!

HOMEWORK - We do not have formal nightly homework. If you do nothing else, please read with your child DAILY!

HOURS - Breakfast Bell, 8:20. First Bell, when students may enter the building, 8:25. Tardy Bell, 8:40. Dismissal, 3:25.



I.D. BADGES - Students have an I.D. badge with their picture on it. These will be used to purchase breakfast/lunch and also to ensure that students are riding the correct bus. These will go home every night and need to be returned to school every day.

INDEPENDENCE - Independence is a goal I have for all students in my classroom. It helps to build self-esteem and self-confidence. Kindergartners are very capable of doing many things on their own and I encourage them to do as much as they can for themselves in the classroom. I will need your help and support to instill independence within your child. When you send something to school, show them and ask them to give it to me. That night, if it's not still in their FISH Folder, tell them they did a great job being responsible! I know it's hard to let go of the control, but we need to provide and support them during this learning curve. Please also work on self-help skills at home with your child: *zipping, tying, buttoning, dressing, etc.*

INFORMATION CHANGES - If any of your contact information changes at any time this year, please let me know, as well as changing this in your Parent Portal. In the event of an emergency we need to ensure we can contact you as soon as possible.



JOLLY PHONICS - Our Jolly Phonics program contains 42 sounds, which include individual sounds and blends. All kindergarten students will be assessed on their letter and sound knowledge at the beginning of school. During the Word Study portion of our day, students will be grouped according to their current skills. They may see me during this time, or another kindergarten teacher and may move to different groups as they gain new knowledge of sounds and words throughout the year.



KEEP - Please keep this document and the Park Hill calendar in a safe and easy-to-find place. When you have a question, many times the answer can be found in one of these documents, saving time for all of us. I appreciate you showing your child you are proactive in locating information, just like we are working to instill with them! They learn by example!



LEADERSHIP - Along with the 8 Habits, your child will be encouraged to be a leader every day. They will have the opportunity to apply for leadership positions in the building, as well as serving as leaders within the classroom. Graden is a place where every learner is a leader!

LEADERSHIP NOTEBOOKS - Each student in our class will have a Leadership Notebook where they will track their learning progress, set and track personal goals, complete personal reflections, and collect victories they are proud of. We will revisit these notebooks often throughout the year.

LIBRARY - For questions about the library, please contact Mrs. Tara Garcia (garciat@parkhill.k12.mo.us).

LOST AND FOUND - If your child loses something at school, please ask them to check the lost and found. You are also welcome to come up to school to check it at your convenience. It is wise to have your child's name or initials on all items they bring to school, as other students in our building have the same or similar items!

LUNCH - Our lunch time is from 10:55-11:15 each day. If lunch money is sent to school, please send it in an envelope, clearly marked as lunch money with your child's name, in the FISH Folder. If you would like to eat lunch with your child, please inform the office that morning so a lunch can be ordered for you. Please do not show up unannounced.



MONEY - If you send money to school for ANY REASON, please make sure it is clearly marked. It's best to put it in an envelope or baggie labeled for where it needs to go (lunch, field trip, etc). Make sure all forms are together as these things can easily become misplaced, get lost, or go to the wrong place.

MUSIC - For questions regarding music class, contact Mrs. Melany Smith (smithm@parkhill.k12.mo.us).

MUSICAL - There will be an all-kindergarten musical in the spring. There will be a daytime and a nighttime performance.



NURSE'S OFFICE - Our school nurse is Mrs. Kris Morris (morrisk@parkhill.k12.mo.us). When students get hurt or do not feel well, they go to her office. A medication authorization form must be completed and signed for all medication given to your child - even including over the counter or non-prescription medicine. No medicine may be in backpacks or classrooms. All prescription meds must have a label attached by the pharmacist/physician, including inhalers.



OFFICE - Our amazing office staff can assist you in many ways! You may call 359-4340 to reach the office. Mrs. Nikki Suchanick (suchanickn@parkhill.k12.mo.us) or Ms. Meghan Wheeler (wheelerm@parkhill.k12.mo.us) would be glad to help!



P.E. - For questions regarding P.E., please contact Mr. Chris Munsterman (munstermanc@parkhill.k12.mo.us). Please make sure your child wears tennis shoes on P.E. days.

PICKING UP - Please let the office know (359-4340) if you are picking your child up and it's not their normal mode of transportation. When doing so, please come into the office to sign them out. The office staff will call them down to meet you there.



QUALITY - Graden is a quality school and your child is in a quality classroom! You will hear your child talk about quality throughout the year! We strive to be at a quality level 3 in all that we do!

QUESTIONS - If you have questions about anything (routines, schedules, birthdays, alternate transportation, etc.), please utilize the information sent throughout the year to keep you informed! Keep this document in a safe and easy-to-find place! When you have a question, many times the answer can be found on this sheet, or on our classroom Seesaw page, saving time for all of us!



RECOVERY ROOM - Our recovery room is the third step, after safe seat and buddy room. Mrs. Genelle Betts (betts@parkhill.k12.mo.us) can help the students talk through what is happening so they can return to the classroom, where they can be a productive member of the class.

RED PLATE - I am always looking for quality leadership and your child will bring home red plate notes when I "catch" them being a leader! Keep the red plate and allow them to eat on it when they receive one!

REPORT CARDS - Report cards will be completed at the end of each quarter. They will reflect your child's academic and behavior progress according to the expectations at that time.

RESPONSIBILITY - Together, we will be working to instill personal responsibility in your child. I have high expectations for them, and they never disappoint! Please synergize with me to help them become responsible this year!



SAFE SEAT - The safe seat is located in our classroom and is a desk removed from the other desks in which a student may need to use to re-focus so they can remain in the classroom and learn.

SEESAW - I will be using a program called Seesaw as my main source of communication with you throughout the year. This will serve as your child's digital learning portfolio as well as our classroom information hub. Your child will learn how to post work they are proud of, goals they have met, and share their learning with you. I will post updates, reminders, photos, and class news. Please be sure you get connected to our Seesaw class page as soon as possible to stay connected to your child's classroom. You won't want to miss it!

SICKNESS - For the health and wellness of your child, as well as everyone in the class, please do not send your child back to school until they have been symptom-free for 24 hours WITHOUT the help of medicine.

SNACK - If your child would like to bring a small snack to eat during snack time, they are welcome to do so. Please send a healthy, dry snack (nothing "wet" or that needs refrigeration) that's quick and easy for your child to open and eat independently. We will not have class snacks or extras in our room. Suggestion: pack five snacks each weekend to last your child the entire week and they can choose one each day.

SPECIALS - Our specials rotation is from 12:45-1:35 daily. Each day is designated with a letter (A, B, C, D). Please pay special notice to my weekly updates to ensure your child is prepared for their special for the day (library books on library day, tennis shoes on PE day, clothes okay to potentially get messy on art day).

STUDENT S-NUMBER - Your child has an "s-number" that will be very important for you to learn/know. They will need to use it throughout their years in Park Hill.

SUPPLIES - Please be sure your child has all of the supplies from our school supply list. They will need these to complete various activities during the school day. Throughout the year I may need some items to help support a lesson or activity. At those time, I will send a message asking if anyone can help us out. If you need assistance with school supplies, our social worker, Bonnie Kane (kaneb@parkhill.k12.mo.us) would be happy to help you out!



TRANSPORTATION CHANGES - If your child has any changes in their transportation please let me know ASAP by email, note, AND calling the office. The only people that will be allowed to pick your child up from school are the people listed on your emergency contact list. If someone new is picking your child up, we will ask for photo identification. This is not done to inconvenience you or the person picking them up, rather to ensure the safety of all students at Graden.



UNDERSTAND - It is my goal to understand how your child learns best! Additionally, it will take understanding from all of us; parent, student, and teacher, to allow your child to be the best leader they can be.



VISITORS - If you are visiting the school for ANY REASON, please sign in at the office and wear your visitor's badge so others can see it. If you do not do this, staff will stop you and ask if they can help you. This is for the safety of everyone at Graden! Please do not come unannounced as we value our educational time, and your presence often inhibits the students from learning. Additionally, if you do have an appointment to come, please adhere to the time we have agreed to. Many times we are trying to finish something up before your scheduled time. If you arrive early, please let the office staff know and they will call into the classroom. I will send your child to get you when we are ready.



WATER BOTTLE - Your child is welcome to bring a water bottle to school every day. It is important to stay hydrated so we can always do our best! Please make sure it has a "pop up" or closing top (not a screw-off top), only contains water, and is labeled with their name. Please also put either a koozie or clean sock around it to soak up "sweating" to avoid important papers or projects being ruined. Please fill water bottles at home each morning. Water bottles will be sent home each night to be cleaned and re-filled.

WEATHER - School may be released early due to inclement weather. Visit the Park Hill website to sign up for text and/or email alerts! www.parkhill.k12.mo.us



EXIT - Please only enter and exit the building using the office entrance for the safety of our students and staff. All visitors in the building must sign in and out in the office.



YOU - I will partner with you to help your child have the most successful and memorable year possible. A strong connection between home and school is an essential component of school success! Learning doesn't stop when the bell rings!



ZZZZZZ - Make sure that your child gets plenty of rest each night. We will have very busy days and they WILL be worn out, especially at the beginning of the year! Setting and keeping a bedtime is a wonderful gift you can give your child so they can be focused and ready to learn each day!